

**LICENSING COMMITTEE WORK PROGRAMME 2013/14- LAST UPDATED 13/12/13 (hg)**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Items Currently Unscheduled</b>			
<b>HC Proprietor Licence Conditions</b>	To receive a report considering a review of the Hackney Carriage Proprietor Licence Conditions, and including the findings of the Members Working Group	D Broster	RP
<b>PH Vehicle Licence Conditions</b>	To receive a report considering a review of the Private Hire Vehicle Licence conditions	D Broster	RP
<b>Immediate Suspensions Policy (TPHL)</b>	To receive a further report considering a review of the Immediate Suspensions Policy in respect of plying for hire – following consideration by the HC/PH Working Group	D Broster	RP
<b>Transfer of HC Driver Licences</b>	To consider a review of the Policy in respect of the Transfer of a Hackney Carriage Proprietors Licence on the Death of a Proprietor, following consideration by the HC/PH Working Group	D Broster	RP

ITEM	DESCRIPTION	Officer	TYPE OF ITEM
<b>Meeting date: TUESDAY 4 JUNE 2013. HELD. Annual Governance arrangements, Annual Report</b>			
<b>Meeting date: 25 JUNE 2013. HELD. SEV policy, Law Commission interim statement, Executive PH policies</b>			
<b>Meeting date: 23 JULY 2013. HELD. Enforcement Activity Update, Trike PH applications, ELS Activity Update, Site Allocation Plan, Late Night Levy</b>			
<b>Meeting date: 13 AUGUST 2013. HELD. TPHL Decision Making Process, Leeds Festival</b>			
<b>Meeting date: 10 SEPTEMBER 2013. HELD. Scrap Metal Dealers Act, TPHL Monitoring Proposals (deferred), SEV update</b>			
<b>Meeting date: 15 OCTOBER 2013. HELD. WYP presentation, TPHL Monitoring proposals, Wi-Fi in Taxis, Shisha Smoking, Budget update, Leeds Festival interim report</b>			
<b>Meeting date: 12 NOVEMBER 2013. HELD Immediate Suspensions Policy, Sex Shop licence fee review, Petition from Alpha Welfare, Leeds Festival full de-brief</b>			
<b>Meeting date: 17 DECEMBER 2013</b>			
<b>Disclosure and Barring Service</b>	To receive an update	D Broster	B
<b>PH Operator Conditions (TPHL)</b>	To receive a report considering a review of the Private Hire Operator Conditions	D Broster	RP

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<b>ITEM</b>	<b>DESCRIPTION</b>	<b>Officer</b>	<b>TYPE OF ITEM</b>
<b>Licensing Act 2003 Statement of Licensing Policy 2014-18</b>	To receive a report on the Statement of Licensing Policy 2014-18 (Licensing Act 2003)	S Holden	RP
<b>Strong Alcohol Schemes</b>	To receive a report on voluntary schemes which ask retailers to remove low cost, high strength alcohol from sale and referencing street drinking in Leeds City Centre	S Holden	B
<b>Meeting date: 14 JANUARY 2014</b>			
<b>TPHL – update on the Decision Making process suspensions/revocations</b>	To receive a six monthly update on the decision making process in respect of suspensions and revocations undertaken by the Taxi and Private Hire Licensing Section for the period June to November 2013	D Broster	PM
<b>TPH Convictions Criteria (TPHL)</b>	To receive a report considering a review of the Taxi and Private Hire Convictions Criteria	D Broster	RP
<b>ELS – update on ELS activity (including the ELS Enforcement team)</b>	To receive a six monthly update on the activity and applications processed by the Entertainment Licensing Section June to Nov 2013 including information on action taken by the ELS Enforcement Team	N Raper	PM
<b>Late Night Levy</b>	To receive a report back on the outcome of discussions regarding the governance arrangements for the implementation of the Late Night Levy, particularly the mechanism for overseeing the spending of the Levy	S Holden	B
<b>Meeting date: 11 FEBRUARY 2014</b>			
<b>TPHL Equality Monitoring</b>	To receive an update on the data collection levels achieved so far (since Oct 13) in respect of HC and PH applicants and licence holders,	D Broster	PM
<b>WYP Presentation</b>	Policing and the Night time Economy		B
<b>Meeting date: 11 MARCH 2014</b>			
<b>Sex Establishment Fees</b>	To consider the Annual review of Sex Establishment fees	N Raper	PM
<b>Meeting date: 8 APRIL 2014</b>			
<b>Shisha Smoking issues - update</b>	To receive an update report from LCC Health and Safety Team on shisha smoking in Leeds and the Service's remit on enforcing smoking regulations	R McCormack	B

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ITEM	DESCRIPTION	Officer	TYPE OF ITEM
<b>Wi-Fi in licensed vehicles</b>	To provide an update on the take-up of Wi-Fi within Hackney Carriage Vehicles following amendments to the existing conditions to facilitate its use (Oct 13) and providing information exploring the expansion of the initiative throughout the rest of the licensed vehicle fleet	D Broster	RP
<b>Meeting date: 13 MAY 2014</b>			

Key:

RP – Review of existing policy      DP – Development of new policy      PM – Performance management      B – Briefings      SC – Statutory consultation